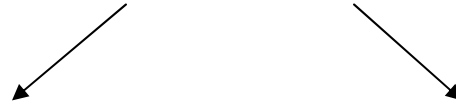**SSHRC Application timeline for 2011 *Insight Grants* (formerly the SSHRC Standard)**

AUGUST 15 2011: 4:30 pm **NOI** (Notice of Intent):   Send an email with your **NAME** and **DEPARTMENT** as well as whether or not you are a **NEW** or **REGULAR** scholar to: ehuner@uwo.ca

(Research Services now requires that all faculty who intend to apply to SSHRC give notice to their faculty prior to the application deadline. This step will aid in the planning of grants management for this round of *Insight grants*.)

Application Time-line for Internal Review

September 15- September 22:
If you would like comments on your grant please email Erin a PDF of your grant during this time frame. If you require an alternate deadline please email Erin at ehuner@uwo.ca to discuss other arrangements.

September 30:
All grants received by this date will receive an administrative review. In this review Erin will make sure your application is filled in correctly, that all fields are completed, and that font, font size and margins are correct.

October 8: All grants must be submitted to the SSHRC site*. RDS will then review these grants. If any problems are found, the grant will be returned to the PI for changes.

PLEASE make sure that your ROLA has been completed by this deadline!

SSHRC 4A reapplication assistance form must be signed and submitted to Erin by October 8. Late submissions may not be accepted.

October 15 2pm: RDS submission deadline to SSHRC. All grants must be submitted through the SSHRC site before this deadline so that your grant can be successfully submitted through our electronic institutional submission.

Your ROLA *must* be successfully submitted with all appropriate signatures before this deadline. Failure to do so will not allow your grant to be submitted to SSHRC.

Application Time-line *without* internal review

September 30:
All grants received by this date will receive an administrative review. In this review Erin will make sure your application is filled in correctly, that all fields are completed, and that font, font size and margins are correct.

October 8: All grants must be submitted to the SSHRC site. RDS will then review these grants. If any problems are found, the grant will be returned to the PI for changes.

PLEASE make sure that your ROLA has been completed by this deadline!

SSHRC 4A reapplication assistance form must be signed and submitted to Erin by October 8. Late submissions may not be accepted.

October 15 2pm: RDS submission deadline to SSHRC. All grants must be submitted through the SSHRC site before this deadline so that your grant can be successfully submitted through our electronic institutional submission.

Your ROLA *must* be successfully submitted with all appropriate signatures before this deadline. Failure to do so will not allow your grant to be submitted to SSHRC.

*Note to applicants: The application process for the SSHRC Insight Grant is entirely online. As such, you will be required to set up an account on the SSHRC site. From this account you will be able to log onto the SSHRC site and prepare your Insight grant application. By the date of OCTOBER 8, 2011 you will be required to have submitted your grant through the online site. This submission makes your grant available for RDS to review. If RDS finds a problem with your grant or if you wish to make any last minute changes to your grant you can contact me or Katy (katy.pocock@uwo.ca) and your grant can be returned to you. Please specify "Return of SSHRC grant" in the subject line. On OCTOBER 15, 2011, RDS will officially submit your Insight grant through SSHRC's secure site.

If you have any questions about this process feel free to contact me at ehuner@uwo.ca, or x 80449.

Changes to the SSHRC Standard Programme

The SSHRC Standard Research grant programme has been changed to the *Insight Development Programme* and the *Insight Grant Programme, please note these two programmes have different application deadlines as noted in the descriptions below*.

INSIGHT GRANT PROGRAMME

Insight Grant: (the old Standard)

Value	$7,000 to $500,000
Duration	3 to 5 years
Application deadline	October 15, 2011
Results announced	March 2012

Insight Grant proposals are expected to respond to the objectives put forward in the call for proposals for the Insight program. The objectives of the Insight program are to:

- build knowledge and understanding from disciplinary, interdisciplinary and/or cross-sector perspectives through support for the best researchers;
- support new approaches to research on complex and important topics, including those that transcend the capacity of any one scholar, institution or discipline;
- provide a high-quality research training experience for students;
- fund research expertise that relates to societal challenges and opportunities; and
- mobilize research knowledge, to and from academic and non-academic audiences, with the potential to lead to intellectual, cultural, social and economic influence, benefit and impact.

Insight Grants support research excellence in the social sciences and humanities. Funding is available to both emerging and established scholars for long-term research initiatives of three to five years.

No special status or separate budgetary envelope will be provided for new scholars in the Insight Grants competition. Information on scholar status is collected for statistical purposes only. However, the research

==achievements of applicants and other members of the research team will be evaluated according to their stage of career.==

Research Groups

Insight Grants are adjudicated by committees of academic and/or other experts drawn from, but not limited to, the following research fields:

Group 1: History; medieval studies; classics; literature; fine arts; philosophy; religious studies; and related fields.

Group 2: Anthropology; archaeology; linguistics; translation; political science; public administration; law; criminology; geography; urban planning and environmental studies; and related fields.

Group 3: Business and management; economics; and related fields.

Group 4: Sociology; demography; communication studies; journalism; media studies; gender studies; cultural studies; library and information science; and related fields.

Group 5: Education, psychology; social work; and related fields.

Priority Areas

SSHRC continues to recognize the value of research throughout all of the social sciences and humanities, as well as in its current priority areas. Applicants are asked to indicate in their application form whether their research falls within one of SSHRC's priority areas. This information is gathered for reporting purposes and may also assist SSHRC in identifying applications for either additional support, a more tailored adjudication, or both.

- Aboriginal Research
- Canadian Environmental Issues
- Digital Media
- Innovation, Leadership and Prosperity
- Northern Communities: Towards Social and Economic Prosperity

Evaluation Criteria and Scoring

The following criteria and scoring scheme are used by adjudication committee members to evaluate Insight Grant applications:

1. **Challenge—The aim and importance of the endeavour (40%):**

   o originality, significance and expected contribution to knowledge;
   o appropriateness of the literature review;
   o appropriateness of the theoretical approach or framework;
   o appropriateness of the methods/approach;

- o quality of training and mentoring to be provided to students, emerging scholars and other highly qualified personnel, and opportunities for them to contribute; and
- o potential influence and impact within and/or beyond the social sciences and humanities research community.

2. **Feasibility—The plan to achieve excellence (20%):**

- o probability of effective and timely attainment of the research objectives;
- o appropriateness of the requested budget, and justification of proposed costs;
- o indications of financial and in-kind contributions from other sources, where appropriate;
- o quality of knowledge mobilization plans, including for effective knowledge dissemination, knowledge exchange and engagement within and/or beyond the research community; and
- o strategies and timelines for the design and conduct of the activity/activities proposed.

3. **Capability—The expertise to succeed (40%):**

- o quality, quantity and significance of past experience and published outputs of the applicant and any team members relative to their roles in the project and their respective stages of career;
- o evidence of contributions such as commissioned reports, professional practice, public discourse, public policies, products and services, development of talent, experience in collaboration, etc.; and
- o potential to make future contributions.

INSIGHT DEVELOPMENT GRANT

Value	$7,000 to $75,000
Duration	1 to 2 years
Application deadline	February 1, 2012

Insight Development Grants support research in its initial stages. The grants enable the development of new research questions, as well as experimentation with new methods, theoretical approaches and/or ideas. Funding is provided for short-term research development projects, of up to two years, proposed by individuals or teams.

Proposed projects may involve, but are not limited to, the following types of research activities:

- case studies;
- pilot initiatives; and

- critical analyses of existing research.

Projects may also involve national and international research collaboration, and the exploration of new ways of producing, structuring and mobilizing knowledge within and across disciplines and sectors.

The maximum value of an Insight Development Grant is $75,000 over one to two years. A minimum budget of $7,000 in at least one of the years is required.

* The total competition budget for Insight Development Grants is expected to be $8 million over two years, including funding envelopes for **both regular** and **new scholars**. For the current competition, **at least 50 per cent of funds will be reserved for applications from new scholars.**

Research Fields

Insight Development Grants are adjudicated by academic experts drawn from, but not limited to, the following research fields:

Group 1: History; medieval studies; classics; literature; fine arts; philosophy; religious studies; and related fields.

Group 2: Anthropology; archaeology; linguistics; translation; political science; public administration; law; criminology; geography; urban planning and environmental studies; and related fields.

Group 3: Business and management; economics; and related fields.

Group 4: Sociology; demography; communication studies; journalism; media studies; gender studies; cultural studies; library and information science; and related fields.

Group 5: Education, psychology; social work; career guidance; and related fields.

Evaluation Criteria and Scoring

The following criteria and scoring scheme are used to evaluate Insight Development Grant applications:

1. **Challenge—The aim and importance of the endeavour (50%):**

   o   originality, significance and expected contribution to knowledge;
   o   appropriateness of the theoretical approach or framework;
   o   appropriateness of the methodologies or approaches;
   o   quality of training and mentoring to be provided to students, emerging scholars and other highly qualified personnel, where appropriate; and
   o   likelihood of influence and impact within and/or beyond the social sciences and humanities research community.

2. **Feasibility—The plan to achieve excellence (20%):**

- o probability of meeting the objectives of the Insight program, the Insight Development Grants funding opportunity and, where appropriate, expected outcomes of a priority area;
- o strategies and timelines for the design and conduct of the research and/or related activities;
- o appropriateness of the requested budget, justification of proposed costs, and indications of other planned resources (time, human and financial); and
- o quality of knowledge mobilization plans, including for effective dissemination, exchange, and engagement within, and/or, where appropriate, beyond, the research community.

3. **Capability—The expertise to succeed (30%):**

- o quality, quantity and significance of past research activity and published outputs relative to the stage of the applicant's career;
- o evidence of other contributions through, for example, publications (such as commissioned reports, etc.); professional practice; and contributions to public discourse, public policies, products and services, and the development of talent; and
- o potential to make future contributions.