

INSTITUTE ON MUNICIPAL FINANCE AND GOVERNANCE (IMFG)
AT THE MUNK SCHOOL OF GLOBAL AFFAIRS IN THE UNIVERSITY OF TORONTO
Post-Doctoral Fellowships
FOR RESEARCH AT IMFG
FOR FELLOWSHIPS COMMENCING FALL 2012

The Institute on Municipal Finance and Governance (IMFG), within the Munk School of Global Affairs at the University of Toronto, invites applications for a one-year **IMFG Post-Doctoral Fellowship**. Research should be pertinent to IMFG's unique mission as the only institute in Canada exclusively focused on the finance and governance issues faced by large cities and city-regions in Canada and around the world. The mandate of IMFG is to develop solutions to the fiscal problems of large municipalities, and focuses its research on financial tools and local governing structures that support local fiscal autonomy. Fellows will receive a taxable annual stipend of **C\$50,000** for the following **12 months**, plus a standard University of Toronto benefits package, work space, and staff support. The Munk School attracts top researchers in global affairs engaged in innovative interdisciplinary work. Fellowship recipients are expected to live in Toronto while pursuing their research and study. Fellows will join a vibrant community of faculty, post-doctoral researchers and students, and have the opportunity to participate generally in the intellectual life of the Munk School and larger University of Toronto community during the 2012-2013 academic year.

Eligibility is limited to applicants who will have received their Ph.D. in a relevant discipline within three years prior to the time they begin their fellowship at IMFG (i.e. September 2009 or later). Applications must arrive at the Munk School of Global Affairs no later than **December 15, 2011 at 4:00 pm**. The committee will notify applicants of their decision by the following **February 15**, and the fellowship year will begin on **September 1, 2012**.

INSTRUCTIONS:

Your application for an IMFG Post-Doctoral Fellowship must include all relevant documentation listed below (items 1 to 7). These documents should be submitted together as one application package. The application package must be received no later than 15 DECEMBER 2011 at 4:00 pm.

Please address the application package to:

Dr. Enid Slack
IMFG Fellowship Application
Munk School of Global Affairs
University of Toronto
1 Devonshire Place
Toronto, Ontario M5S 3K7
Canada

Your application will be judged according to the following criteria:

- Overall academic excellence
- Completion of doctoral dissertation no more than three years prior to the submission of the

fellowship request

DOCUMENTS TO INCLUDE:

1. Project Abstract

A short description of research proposal no to exceed 250 words in length.

2. Detailed Program of Work

- a. Your program of work should not exceed 1,250 words in 12 point font and 1.5 spacing. Each page should be numbered consecutively and include your name and “Post-Doc Fellowship” at the top right-hand corner. The proposal should be written for general academic readers and not for specialists in your field.
- b. Your detailed program of work should describe:
 - a. the issue(s) to be studied
 - b. the questions and goals of the proposed research
 - c. the distinction between the current project and the PhD dissertation
 - d. the way in which the project fits into the existing literature
 - e. the potential contribution of the project
 - f. the methodology you intend to use
 - g. the proposed strategy for the dissemination of your research.

3. Bibliography

Your bibliography should not exceed two pages in 12-point font and 1.5 spacing. You need only include those works most relevant to your research project.

4. Three Letters of Reference

Each letter must be in a separate envelope that is signed and sealed by the referee.

5. List of Referees

This list is only necessary if your dissertation committee members are not supplying your letters of reference.

6. Current Curriculum Vitae

7. Original Graduate Transcript

Please include a current, official transcript in a sealed and initialled envelope, from all universities in which you have done doctoral work.