

Deadlines for Internal Review and Submission of Insight Grants - 2012

Important Dates:

15 August – mandatory Notice of Intent	Must have filled in an NOI in order to have access to the full Insight Application
7 September – Social Science SSHRC Workshop	Please email Erin Huner, ehuner@uwo.ca if you would like to attend this session
13 September – Erin will begin full review of Insight applications	Please send Erin a PDF of your Insight application so that she can review and comment on your grant. Please feel free to highlight any particular questions in your email. You may also wish to make an appointment to speak with Erin about your application (ehuner@uwo.ca X80449)
5 OCTOBER – Faculty of Social Science Administrative Review of Insight Grants *Faculty Face-sheet and ROLA must be submitted by this date.	If you do not wish to have comments or feedback on your grant, please submit it on the system by this date. I will review the PDF online and can <i>return</i> * it to you if I spot any clerical errors (for instance, font or margin error, empty fields etc.). Also, please ensure that your ROLA and Faculty Face-sheet has been submitted.
8 OCTOBER – RDS Internal Deadline for submission and Administrative Review ROLA MUST BE SUBMITTED	Katy Pocock, at RDS will give all grants submitted by this deadline an administrative review. Please submit your grant by this deadline. Your ROLA must be submitted by this deadline to ensure that it is approved by RDS in time for the FINAL SUBMISSION DEADLINE.
2PM 15 October – SSHRC deadline for submission of applications	All applications must be submitted by 2PM on October 15. The ROLA must be completed as well. Failure to comply with the 2PM deadline and ROLA submission will result in applications that cannot be Institutionally submitted to the SSHRC.

* Once you submit your grant on the SSHRC system, before OCTOBER 15 it can be returned to you by sending me an email with the subject line: RETURN OF INSIGHT GRANT.