Resetting a VoIP Telephone Set

- 1. If there are two cables plugged into your telephone make sure that you have saved any open documents and files on your computer.
- Remove the cable from the connector whose label ends in SW and is in the middle of the three connectors on the back of your phone. In the picture below, the connector is indicated by a black circle.



- 3. Press and hold the # key as you plug the network cable back in.
- 4. When the line keys are flashing, press the keys in the following sequence:

- 5. The phone will reset. This could take up to 5 minutes and your phone may turn off and on one or more times during the reset.
- 6. If you have questions and/or if the phone does not return to normal operation, please contact the ITS Help Desk at 83800 Press 1 and then 3.