

KEY DATES:

Mandatory NOI: August 15, 8pm EST
RD&S Deadline: October 8, 5pm EST
Application Deadline: October 15, 2pm EST

SSHRC INSIGHT (IG) GRANTS

Fall 2013 Signature Process

Western as LEAD Institution

1. **Mandatory Registration (NOI): August 15, 2013, 8pm EST**
Applicants must submit a Notice of Intent to SSHRC via the online forms system.
2. **RD&S Application Submission Deadline: October 8, 2013, 5pm EST**
Each applicant must complete and submit a **ROLA Proposal** by October 7, 2013.

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Submit the application on SSHRC website or email a PDF of the application to researchoffice@uwo.ca. Please note "SSHRC Insight Application" in the subject line.

3. **Electronic submission by the Applicant: October 15, 2013, 2:00 pm EST.**
The Insight Grants Application and instructions are available online as of July 15, 2013.
The applicant must 'Submit to Research Administrator' on SSHRC website by **Electronic approval, submission and receipt no later than 2:00 pm of the final deadline date.** The Research Services Office must then approve and submit the application to SSHRC. SSHRC will acknowledge receipt of your electronic application and will assign you an application number.

Western as CO-APPLICANT Institution

After the submission date, SSHRC will require Western's institutional approval of all Applicants and Co-Applicants listed on SSHRC Insight Grants.

Before October 15, 2013

- 1) Send copy of Application to your Faculty Research Office and to researchoffice@uwo.ca
Please use "SSHRC Insight Application" in subject line.

Each applicant must complete and submit a **ROLA Proposal** for their expected portion of the funding.

Questions regarding submission can be sent to
researchoffice@uwo.ca.

ROLA help is available at rolahelp@uwo.ca or x83136.